

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.□
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

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| <p><i>Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.</i></p> <p>Department/Bureau/Office: <u>DBP LEASING CORPORATION</u></p> <p>Region: <u>NCR</u></p> <p>Address: <u>2ND FLOOR PACIFIC STAR BUILDING SEN GIL J PUYAT AVE</u> <u>COR MAKATI AVE MAKATI CITY 1200</u></p> | <p>Agency Code/UACS: <u>X288</u></p> <p>Organization Type: _____</p> <p>Contact Person: <u>MARY GRACE BORJA</u></p> <p>Position: <u>BAC SECRETARIAT</u></p> <p>E-mail : <u>mgborja@dbp-leasing.ph</u></p> <p>Telephone/Mobile Nos: <u>0 998 8568535</u></p> |
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| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | |
|----------------------------------------------------------------|-----------------|----------------------------------------------------|--------|-----|----|-----------|-------|-----------|------|----|-----------|------|-----------|------|----|-----------|-----|-----------|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|---------|----------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | | | |
| PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PESTICIDES OR PEST REPELLENTS | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 10191509-IN-A01 | INSECTICIDE, aerosol type | can | 0 | 0 | 5 | 5 | 696.80 | 0 | 0 | | 0 | 0.00 | 5 | 0 | 0 | 5 | 696.80 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 139.36 | 1393.60 |
| PERFUMES OR COLOGNES OR FRAGRANCES | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | 53131626-HS-S01 | LIQUID HAND SANITIZER, 500mL | bottle | 0 | 0 | 45 | 45 | 6,814.35 | 0 | 0 | 0 | 0 | 0.00 | 45 | 0 | 0 | 45 | 6,814.35 | 0 | 0 | 0 | 0 | 0.00 | 90.00 | 151.43 | 13628.70 |
| ALCOHOL OR ACETONE BASED ANTISEPTICS | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | 12191601-AL-E04 | ALCOHOL, Ethyl, 68%-72%, 500 ml | bottle | 90 | 90 | 90 | 270 | 17,971.20 | 90 | 90 | 90 | 270 | 17,971.20 | 90 | 90 | 90 | 270 | 17,971.20 | 90 | 90 | 90 | 270 | 17,971.20 | 1,080.00 | 66.56 | 71884.80 |
| 4 | 12191601-AL-E03 | ALCOHOL, ethyl, 68%-72%, 1 Gallon | gallon | 0 | 5 | 0 | 5 | 1,939.60 | 0 | 5 | 0 | 5 | 1,939.60 | 0 | 5 | 0 | 5 | 1,939.60 | 0 | 5 | 0 | 5 | 1,939.60 | 20.00 | 387.92 | 7758.40 |
| 5 | 51471901-AL-I01 | ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml) | bottle | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 43.58 | 0.00 |
| 6 | 51471901-AL-I02 | ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters | gallon | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 455.00 | 0.00 |
| 7 | 51471505-PO-P01 | POVIDONE IODINE, 10 % solution, 120 ml | gallon | 0 | 2 | 0 | 2 | 415.50 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 415.50 | 0 | 0 | 0 | 0 | 0.00 | 4.00 | 207.75 | 831.00 |
| COLOR COMPOUNDS AND DISPERSIONS | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | 12171703-SI-P01 | INK, for stamp pad | bottle | 6 | 0 | 0 | 6 | 189.12 | 0 | 0 | 0 | 0 | 0.00 | 0 | 5 | 0 | 5 | 157.60 | 0 | 0 | 0 | 0 | 0.00 | 11.00 | 31.52 | 346.72 |
| FILMS | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | 13111203-AC-F01 | ACETATE | roll | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 847.82 | 0.00 |
| 10 | 13111201-CF-P01 | CARBON FILM, A4 | box | 1 | 0 | 0 | 1 | 221.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 221.00 | 221.00 |
| 11 | 13111201-CF-P02 | CARBON FILM, legal | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 208.52 | 0.00 |
| PAPER MATERIALS AND PRODUCTS | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | 14111525-CA-A01 | CARTOLINA, assorted colors | pack | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 83.72 | 0.00 |
| 13 | 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 882.55 | 0.00 |
| 14 | 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1029.60 | 0.00 |
| 15 | 14111506-CF-L22 | COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1528.80 | 0.00 |

| Item & Specifications | | | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | |
|----------------------------------------------------|-----------------|---------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|---------------------------------------|---------------------------|--|
| | | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | | |
| 16 | 14111506-CF-L21 | COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 906.36 | 0.00 | |
| 17 | 14111506-CF-L31 | COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 884.00 | 0.00 | |
| 18 | 14111506-CF-L32 | COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1508.00 | 0.00 | |
| 19 | 14111609-LL-C01 | LOOSELEAF COVER, legal | bundle | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 794.96 | 0.00 | |
| 20 | 14111514-NP-S02 | NOTE PAD, stick on, 50mm x 76mm (2" x 3") min | pad | 0 | 135 | 0 | 135 | 5,003.10 | 0 | 135 | 0 | 135 | 5,003.10 | 0 | 135 | 0 | 135 | 5,003.10 | 0 | 135 | 0 | 135 | 5,003.10 | 540.00 | 37.06 | 20012.40 | |
| 21 | 14111514-NP-S04 | NOTE PAD, stick on, 76mm x 100mm (3" x 4") min | pad | 0 | 135 | 0 | 135 | 8,002.80 | 0 | 135 | 0 | 135 | 8,002.80 | 0 | 135 | 0 | 135 | 8,002.80 | 0 | 135 | 0 | 135 | 8,002.80 | 540.00 | 59.28 | 32011.20 | |
| 22 | 14111514-NP-S03 | NOTE PAD, stick on, 3" x 3" | pad | 0 | 135 | 0 | 135 | 7,300.80 | 0 | 135 | 0 | 135 | 7,300.80 | 0 | 135 | 0 | 135 | 7,300.80 | 0 | 135 | 0 | 135 | 7,300.80 | 540.00 | 54.08 | 29203.20 | |
| 23 | 14111514-NB-S01 | NOTEBOOK, stenographer | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 20 | 0 | 20 | 240.80 | 0 | 0 | 0 | 0 | 0.00 | 20.00 | 12.04 | 240.80 | |
| 24 | 14111507-PP-M01 | PAPER, MULTICOPY, A4, 80 gsm | reams | 0 | 50 | 0 | 50 | 6,833.00 | 0 | 50 | 0 | 50 | 6,833.00 | 0 | 50 | 0 | 50 | 6,833.00 | 0 | 50 | 0 | 50 | 6,833.00 | 200.00 | 136.66 | 27332.00 | |
| 25 | 14111507-PP-M02 | PAPER, MULTICOPY, Legal, 80gsm | reams | 0 | 25 | 0 | 25 | 3,192.75 | 0 | 25 | 0 | 25 | 3,192.75 | 0 | 25 | 0 | 25 | 3,192.75 | 0 | 25 | 0 | 25 | 3,192.75 | 100.00 | 127.71 | 12771.00 | |
| 26 | 14111507-PP-C01 | PAPER, Multi-Purpose, A4, 70 gsm | reams | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 98.26 | 0.00 | |
| 27 | 14111507-PP-C02 | PAPER, multi-purpose, legal, 70gsm | reams | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 118.46 | 0.00 | |
| 28 | 14111531-PP-R01 | PAD PAPER, ruled | pad | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 29.12 | 0.00 | |
| 29 | 14111503-PA-P01 | PAPER, parchment | box | 1 | 0 | 0 | 1 | 98.05 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 98.05 | 98.05 | |
| 30 | 14111818-TH-P02 | Thermal Paper, 55GSM (-5%) ,1/2 Core, 216mm x 30m | roll | 0 | 0 | 0 | 0 | 0.00 | 0 | 5 | 0 | 5 | 278.20 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 5.00 | 55.64 | 278.20 | |
| 31 | 14111531-RE-B01 | RECORD BOOK, 300 PAGES, size: 214mm x 278mm min | book | 0 | 5 | 0 | 5 | 353.60 | 0 | 5 | 0 | 5 | 353.60 | 0 | 5 | 0 | 5 | 353.60 | 0 | 5 | 0 | 5 | 353.60 | 20.00 | 70.72 | 1414.40 | |
| 32 | 14111531-RE-B02 | RECORD BOOK, 500 PAGES, size: 214mm x 278mm min | book | 2 | 2 | 0 | 4 | 407.68 | 0 | 0 | 0 | 0 | 0.00 | 2 | 0 | 0 | 2 | 203.84 | 0 | 2 | 0 | 2 | 203.84 | 8.00 | 101.92 | 815.36 | |
| 33 | 14111704-TT-P02 | TOILET TISSUE PAPER, 2-ply, 100% recycled | pack | 0 | 45 | 0 | 45 | 3,907.80 | 0 | 45 | 0 | 45 | 3,907.80 | 0 | 45 | 0 | 45 | 3,907.80 | 0 | 45 | 0 | 45 | 3,907.80 | 180.00 | 86.84 | 15631.20 | |
| 34 | 14111704-IFPT01 | TISSUE, interfolded paper towel | pack | 0 | 45 | 0 | 45 | 1,567.80 | 0 | 45 | 0 | 45 | 1,567.80 | 0 | 45 | 0 | 45 | 1,567.80 | 0 | 45 | 0 | 45 | 1,567.80 | 180.00 | 34.84 | 6271.20 | |
| 35 | 14111704-TT-P04 | TOILET TISSUE PAPER, Interfolded Paper Towel | pack | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 33.80 | 0.00 | |
| BATTERIES AND CELLS AND ACCESSORIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 36 | 26111702-BT-A02 | BATTERY, dry Cell, size AA | pack | 0 | 15 | 0 | 15 | 544.50 | 0 | 0 | 0 | 0 | 0.00 | 0 | 15 | 0 | 15 | 544.50 | 0 | 0 | 0 | 0 | 0.00 | 30.00 | 36.30 | 1089.00 | |
| 37 | 26111702-BT-A01 | BATTERY, dry Cell, size AAA | pack | 0 | 15 | 0 | 15 | 295.95 | 0 | 0 | 0 | 0 | 0.00 | 0 | 15 | 0 | 15 | 295.95 | 0 | 0 | 0 | 0 | 0.00 | 30.00 | 19.73 | 591.90 | |
| 38 | 26111702-BT-A03 | BATTERY, dry Cell, size D | pack | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 96.20 | 0.00 | |
| MANUFACTURING COMPONENTS AND SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 39 | 31201610-GL-J01 | GLUE, all purpose | jar | 3 | 0 | 0 | 3 | 214.50 | 1 | 0 | 0 | 1 | 71.50 | 1 | 0 | 0 | 1 | 71.50 | 1 | 0 | 0 | 1 | 71.50 | 6.00 | 71.50 | 429.00 | |
| 40 | 31151804-SW-H01 | STAPLE WIRE, heavy duty, binder type, 23/13 | box | 4 | 0 | 0 | 4 | 79.04 | 4 | 0 | 0 | 4 | 79.04 | 4 | 0 | 0 | 4 | 79.04 | 4 | 0 | 0 | 4 | 79.04 | 16.00 | 19.76 | 316.16 | |
| 41 | 31151804-SW-S01 | STAPLE WIRE, standard | box | 0 | 45 | 0 | 45 | 1,008.45 | 0 | 45 | 0 | 45 | 1,008.45 | 0 | 45 | 0 | 45 | 1,008.45 | 0 | 45 | 0 | 45 | 1,008.45 | 180.00 | 22.41 | 4033.80 | |
| 42 | 31201502-TA-E01 | TAPE, electrical | roll | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 5 | 5 | 93.35 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 5.00 | 18.67 | 93.35 | |
| 43 | 31201503-TA-M01 | TAPE, masking, 24mm | roll | 0 | 45 | 0 | 45 | 2,457.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 45 | 0 | 45 | 2,457.00 | 0 | 0 | 0 | 0 | 0.00 | 90.00 | 54.60 | 4914.00 | |
| 44 | 31201503-TA-M02 | TAPE, MASKING, 48mm | roll | 0 | 30 | 0 | 30 | 3,198.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 30 | 0 | 30 | 3,198.00 | 0 | 0 | 0 | 0 | 0.00 | 60.00 | 106.60 | 6396.00 | |
| 45 | 31201517-TA-P01 | TAPE, packaging, 48mm | roll | 0 | 45 | 0 | 45 | 1,006.20 | 0 | 0 | 0 | 0 | 0.00 | 0 | 45 | 0 | 45 | 1,006.20 | 0 | 0 | 0 | 0 | 0.00 | 90.00 | 22.36 | 2012.40 | |
| 46 | 31201512-TA-T01 | TAPE, transparent, 24mm | roll | 0 | 135 | 0 | 135 | 1,362.15 | 0 | 135 | 0 | 135 | 1,362.15 | 0 | 135 | 0 | 135 | 1,362.15 | 0 | 135 | 0 | 135 | 1,362.15 | 540.00 | 10.09 | 5448.60 | |
| 47 | 31201512-TA-T02 | TAPE, transparent, 48mm | roll | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 19.97 | 0.00 | |
| 48 | 31151507-TW-P01 | TWINE, plastic | roll | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 58.24 | 0.00 | |
| HEATING AND VENTILATION AND AIR CIRCULATION | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 49 | 40101604-EF-G01 | ELECTRIC FAN, industrial, ground type | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1109.68 | 0.00 | |
| 50 | 40101604-EF-C01 | ELECTRIC FAN, ceiling mount, orbit type | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1369.68 | 0.00 | |
| 51 | 40101604-EF-S01 | ELECTRIC FAN, stand type | unit | 1 | 5 | 0 | 6 | 5,141.16 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 6.00 | 856.86 | 5141.16 | |
| 52 | 40101604-EF-W01 | ELECTRIC FAN, wall mount, plastic blade | unit | 1 | 0 | 0 | 1 | 674.96 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 674.96 | 674.96 | |
| MEDICAL THERMOMETERS AND ACCESSORIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | |
|---------------------------------------------------------------------------------------------|-----------------|---------------------------------------------------|--------|-----|----|-----------|-------|-----------|------|----|-----------|------|----------|------|----|-----------|-----|--------------|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|-----------|------------|--|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | | | | |
| 53 | 41112224-TG-T02 | THERMOGUN | piece | 1 | 0 | 0 | 1 | 2,532.40 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 2532.40 | 2532.40 | |
| LIGHTING AND FIXTURES AND ACCESSORIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 54 | 39101628-LT-L01 | LINEAR TUBE, Light Emitting Diode (LED), 18 watts | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 205.82 | 0.00 | |
| 55 | 39101628-LB-L01 | LIGHT BULB, Light Emitting Diode (LED) | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 82.16 | 0.00 | |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 56 | 41111604-RU-P02 | RULER, plastic, 450mm | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 12 | 0 | 12 | 212.16 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 12.00 | 17.68 | 212.16 | |
| CLEANING EQUIPMENT AND SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 57 | 47131812-AF-A01 | AIR FRESHENER, aerosol type | can | 0 | 10 | 0 | 10 | 902.20 | 0 | 0 | 0 | 0 | 0.00 | 0 | 10 | 0 | 10 | 902.20 | 0 | 0 | 0 | 0 | 0.00 | 20.00 | 90.22 | 1804.40 | |
| 58 | 47131604-BR-S01 | BROOM, soft, tambo | piece | 0 | 2 | 0 | 2 | 272.48 | 0 | 2 | 0 | 2 | 272.48 | 0 | 2 | 0 | 2 | 272.48 | 0 | 2 | 0 | 2 | 272.48 | 8.00 | 136.24 | 1089.92 | |
| 59 | 47131604-BR-T01 | BROOM, stick, ting-ting | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 18.20 | 0.00 | |
| 60 | 47131829-TB-C01 | CLEANER, toilet and urinal | bottle | 0 | 2 | 0 | 2 | 83.20 | 0 | 2 | 0 | 2 | 83.20 | 0 | 2 | 0 | 2 | 83.20 | 0 | 2 | 0 | 2 | 83.20 | 8.00 | 41.60 | 332.80 | |
| 61 | 47131805-CL-P01 | CLEANSER, scouring powder | can | 0 | 2 | 0 | 2 | 47.84 | 0 | 2 | 0 | 2 | 47.84 | 0 | 2 | 0 | 2 | 47.84 | 0 | 2 | 0 | 2 | 47.84 | 8.00 | 23.92 | 191.36 | |
| 62 | 47131811-DE-B02 | DETERGENT BAR, 140g | piece | 0 | 5 | 0 | 5 | 41.50 | 0 | 0 | 0 | 0 | 0.00 | 0 | 5 | 0 | 5 | 41.50 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 8.30 | 83.00 | |
| 63 | 47131811-DE-P03 | DETERGENT POWDER, all-purpose, 1kg | pack | 0 | 5 | 0 | 5 | 270.40 | 0 | 0 | 0 | 0 | 0.00 | 0 | 5 | 0 | 5 | 270.40 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 54.08 | 540.80 | |
| 64 | 47131803-DS-A01 | DISINFECTANT SPRAY, aerosol type | can | 12 | 0 | 0 | 12 | 1,547.52 | 12 | 0 | 0 | 12 | 1,547.52 | 12 | 0 | 0 | 12 | 1,547.52 | 12 | 0 | 0 | 12 | 1,547.52 | 48.00 | 128.96 | 6190.08 | |
| 65 | 47131601-DU-P01 | DUST PAN, non-rigid plastic | piece | 0 | 2 | 0 | 2 | 49.66 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 49.66 | 0 | 0 | 0 | 0 | 0.00 | 4.00 | 24.83 | 99.32 | |
| 66 | 51241552-SH-S01 | SODIUM HYPOCHLORITE, 3.785 liters | gallon | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 131.25 | 0.00 | |
| 67 | 73101612-HS-L01 | LIQUID HAND SOAP, 500mL | bottle | 0 | 5 | 0 | 5 | 514.80 | 0 | 5 | 0 | 5 | 514.80 | 0 | 5 | 0 | 5 | 514.80 | 0 | 5 | 0 | 5 | 514.80 | 20.00 | 102.96 | 2059.20 | |
| 68 | 47131802-FW-P02 | FLOOR WAX, paste type, red | can | 1 | 0 | 0 | 1 | 309.76 | 0 | 1 | 0 | 1 | 309.76 | 0 | 1 | 0 | 1 | 309.76 | 0 | 1 | 0 | 1 | 309.76 | 4.00 | 309.76 | 1239.04 | |
| 69 | 47131830-FC-A01 | FURNITURE CLEANER, aerosol type | can | 0 | 5 | 0 | 5 | 600.60 | 0 | 5 | 0 | 5 | 600.60 | 0 | 5 | 0 | 5 | 600.60 | 0 | 5 | 0 | 5 | 600.60 | 20.00 | 120.12 | 2402.40 | |
| 70 | 47121804-MP-B01 | MOP BUCKET, heavy duty, hard plastic | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2288.00 | 0.00 | |
| 71 | 47131613-MP-H02 | MOPHANDLE, heavy duty, screw type | piece | 0 | 2 | 0 | 2 | 249.60 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 249.60 | 0 | 0 | 0 | 0 | 0.00 | 4.00 | 124.80 | 499.20 | |
| 72 | 47131619-MP-R01 | MOPHEAD, made of rayon | piece | 0 | 5 | 0 | 5 | 618.80 | 0 | 0 | 0 | 0 | 0.00 | 0 | 5 | 0 | 5 | 618.80 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 123.76 | 1237.60 | |
| 73 | 47131501-RG-C01 | RAGS, all cotton | bundle | 0 | 12 | 0 | 12 | 645.84 | 0 | 12 | 0 | 12 | 645.84 | 0 | 12 | 0 | 12 | 645.84 | 0 | 12 | 0 | 12 | 645.84 | 48.00 | 53.82 | 2583.36 | |
| 74 | 47131602-SC-N01 | SCOURING PAD | pack | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 112.32 | 0.00 | |
| 75 | 47121701-TB-P04 | TRASHBAG, GPP specs, black, 940mmx1016mm | pack | 0 | 20 | 0 | 20 | 2,693.60 | 0 | 20 | 0 | 20 | 2,693.60 | 0 | 20 | 0 | 20 | 2,693.60 | 0 | 20 | 0 | 20 | 2,693.60 | 80.00 | 134.68 | 10774.40 | |
| 76 | 47121702-WB-P01 | WASTEBASKET, non-rigid plastic | piece | 0 | 15 | 0 | 15 | 419.40 | 0 | 0 | 0 | 0 | 0.00 | 0 | 15 | 0 | 15 | 419.40 | 0 | 0 | 0 | 0 | 0.00 | 30.00 | 27.96 | 838.80 | |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 77 | 43211507-DSK001 | DESKTOP FOR BASIC USERS | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 24,793.60 | 0.00 | |
| 78 | 43211507-DSK002 | DESKTOP FOR MID-RANGE USERS | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 42,390.40 | 0.00 | |
| 79 | 43211503-LAP001 | LAPTOP FOR MID-RANGE USERS | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 29 | 0 | 0 | 29 | 1,200,368.00 | 0 | 0 | 0 | 0 | 0.00 | 29.00 | 41,392.00 | 1200368.00 | |
| 80 | 43201827-HD-X02 | EXTERNAL HARD DRIVE, 1 TB | piece | 10 | 25 | 0 | 35 | 90,959.40 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 35.00 | 2598.84 | 90959.40 | |
| 81 | 43202010-FD-U01 | FLASH DRIVE, 16 GB | piece | 10 | 5 | 0 | 15 | 2,511.60 | 15 | 0 | 0 | 15 | 2,511.60 | 15 | 0 | 0 | 15 | 2,511.60 | 15 | 0 | 0 | 15 | 2,511.60 | 60.00 | 167.44 | 10046.40 | |
| 82 | 43211708-MO-O01 | MOUSE, OPTICAL, USB connection type | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 111.30 | 0.00 | |
| 83 | 43211708-MO-O02 | MOUSE, WIRELESS, USB | unit | 5 | 0 | 0 | 5 | 770.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 5.00 | 154.00 | 770.00 | |
| 84 | 43212102-PR-D02 | PRINTER, impact, dot matrix, 24 pins, 136 columns | unit | 1 | 0 | 0 | 1 | 38,100.97 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1.00 | 38100.97 | 38100.97 | |
| 85 | 43212102-PR-D01 | PRINTER, impact, dot matrix, 9 pins, 80 columns | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 9191.52 | 0.00 | |
| 86 | 43212105-PR-L01 | PRINTER, laser, monochrome | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 724.88 | 0.00 | |
| 87 | 43212105-PR-L02 | PRINTER, laser, colored | unit | 3 | 0 | 0 | 3 | 23,697.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 3.00 | 7899.00 | 23697.00 | |
| OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Item & Specifications | | | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | |
|-----------------------|-----------------|------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----------------------------|---------------------------------------|---------------------------|--------|-----------|
| | | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | | | | Q4 | Q4 AMOUNT |
| 88 | 44121710-CH-W01 | CHALK, white enamel | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0.00 | 0.00 | 29.64 | 0.00 | |
| 89 | 44122105-BF-C01 | CLIP, backfold, 19mm | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 90 | 0 | 90 | 788.40 | 0 | 0 | 0 | 0 | 0.00 | 0 | 45 | 0 | 45 | 394.20 | 135.00 | 8.76 | 1182.60 |
| 90 | 44122105-BF-C02 | CLIP, backfold, 25mm | box | 0 | 90 | 0 | 90 | 1,369.80 | 0 | 0 | 45 | 45 | 684.90 | 0 | 45 | 0 | 45 | 684.90 | 0 | 0 | 0 | 0 | 0.00 | 180.00 | 15.22 | 2739.60 |
| 91 | 44122105-BF-C03 | CLIP, backfold, 32mm | box | 0 | 90 | 0 | 90 | 2,012.40 | 0 | 0 | 45 | 45 | 1,006.20 | 0 | 45 | 0 | 45 | 1,006.20 | 0 | 0 | 0 | 0 | 0.00 | 180.00 | 22.36 | 4024.80 |
| 92 | 44122105-BF-C04 | CLIP, backfold, 50mm | box | 0 | 45 | 0 | 45 | 2,457.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 45 | 0 | 45 | 2,457.00 | 0 | 0 | 0 | 0 | 0.00 | 90.00 | 54.60 | 4914.00 |
| 93 | 44121801-CT-R02 | CORRECTION TAPE, 8m | piece | 0 | 135 | 0 | 135 | 1,576.80 | 0 | 135 | 0 | 135 | 1,576.80 | 0 | 135 | 0 | 135 | 1,576.80 | 0 | 135 | 0 | 135 | 1,576.80 | 540.00 | 11.68 | 6307.20 |
| 94 | 44111515-DF-B01 | DATA FILE BOX | piece | 0 | 25 | 0 | 25 | 1,930.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 25 | 0 | 25 | 1,930.00 | 0 | 0 | 0 | 0 | 0.00 | 50.00 | 77.20 | 3860.00 |
| 95 | 44122011-DF-F01 | DATA FOLDER | piece | 0 | 45 | 0 | 45 | 3,088.80 | 0 | 90 | 0 | 90 | 6,177.60 | 0 | 90 | 0 | 90 | 6,177.60 | 0 | 0 | 0 | 0 | 0.00 | 225.00 | 68.64 | 15444.00 |
| 96 | 44121506-EN-D01 | ENVELOPE, documentary, A4 | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 1,346.18 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 1,346.18 | 4.00 | 673.09 | 2692.36 |
| 97 | 44121506-EN-D02 | ENVELOPE, DOCUMENTARY, for legal size document | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 1,854.32 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 1,854.32 | 4.00 | 927.16 | 3708.64 |
| 98 | 44121506-EN-X01 | ENVELOPE, expanding, kraft, legal | box | 0 | 2 | 0 | 2 | 1,476.80 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 1,476.80 | 0 | 0 | 0 | 0 | 0.00 | 4.00 | 738.40 | 2953.60 |
| 99 | 44121506-EN-X02 | ENVELOPE, expanding, plastic | piece | 0 | 45 | 0 | 45 | 1,372.05 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 45 | 45 | 1,372.05 | 90.00 | 30.49 | 2744.10 |
| 100 | 44121506-EN-M02 | ENVELOPE, mailing | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 378.20 | 0.00 |
| 101 | 44121504-EN-W02 | ENVELOPE, mailing, with window | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 433.68 | 0.00 |
| 102 | 44111912-ER-B01 | ERASER, FELT, for blackboard/whiteboard | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 10.30 | 0.00 |
| 103 | 44122118-FA-P01 | FASTENER, metal, non-sharp edges | box | 0 | 10 | 0 | 10 | 834.10 | 0 | 10 | 0 | 10 | 834.10 | 0 | 0 | 0 | 0 | 0.00 | 0 | 10 | 0 | 10 | 834.10 | 30.00 | 83.41 | 2502.30 |
| 104 | 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, legal | piece | 0 | 45 | 0 | 45 | 3,871.80 | 0 | 0 | 0 | 0 | 0.00 | 0 | 45 | 0 | 45 | 3,871.80 | 0 | 0 | 0 | 0 | 0.00 | 90.00 | 86.04 | 7743.60 |
| 105 | 44122018-FT-D01 | FILE TAB DIVIDER, bristol board, for A4 | set | 5 | 0 | 0 | 5 | 55.65 | 0 | 0 | 0 | 0 | 0.00 | 5 | 0 | 0 | 5 | 55.65 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 11.13 | 111.30 |
| 106 | 44122018-FT-D02 | FILE TAB DIVIDER, legal | set | 5 | 0 | 0 | 5 | 71.15 | 0 | 0 | 0 | 0 | 0.00 | 5 | 0 | 0 | 5 | 71.15 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 14.23 | 142.30 |
| 107 | 44122011-FO-F01 | FOLDER, fancy, with slide, A4 | bundle | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 270.40 | 0.00 |
| 108 | 44122011-FO-F02 | FOLDER, fancy, with slide, legal | bundle | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 311.88 | 0.00 |
| 109 | 44122011-FO-L01 | FOLDER, L-type, A4 | pack | 1 | 0 | 0 | 1 | 171.43 | 0 | 0 | 0 | 0 | 0.00 | 1 | 0 | 0 | 1 | 171.43 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 171.43 | 342.86 |
| 110 | 44122011-FO-L02 | FOLDER, L-type, legal | pack | 0 | 1 | 0 | 1 | 243.24 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1 | 0 | 1 | 243.24 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 243.24 | 486.48 |
| 111 | 44122027-FO-P01 | FOLDER, pressboard | box | 0 | 2 | 0 | 2 | 1,905.28 | 0 | 2 | 0 | 2 | 1,905.28 | 0 | 2 | 0 | 2 | 1,905.28 | 0 | 2 | 0 | 2 | 1,905.28 | 8.00 | 952.64 | 7621.12 |
| 112 | 44122011-FO-T03 | FOLDER, with tab, A4 | pack | 0 | 5 | 0 | 5 | 1,395.00 | 0 | 5 | 0 | 5 | 1,395.00 | 0 | 5 | 0 | 5 | 1,395.00 | 0 | 0 | 5 | 5 | 1,395.00 | 20.00 | 279.00 | 5580.00 |
| 113 | 44122011-FO-T04 | FOLDER, with tab, legal | pack | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 321.36 | 0.00 |
| 114 | 44122008-IT-T01 | INDEX TAB, self-adhesive, transparent | box | 0 | 90 | 0 | 90 | 5,101.20 | 0 | 0 | 0 | 0 | 0.00 | 0 | 90 | 0 | 90 | 5,101.20 | 0 | 0 | 0 | 0 | 0.00 | 180.00 | 56.68 | 10202.40 |
| 115 | 44111515-MF-B02 | MAGAZINE FILE BOX, large | piece | 0 | 45 | 0 | 45 | 1,872.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 45 | 45 | 1,872.00 | 90.00 | 41.60 | 3744.00 |
| 116 | 44121716-MA-F01 | MARKER, fluorescent | set | 0 | 90 | 0 | 90 | 3,299.40 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 90 | 90 | 3,299.40 | 180.00 | 36.66 | 6598.80 |
| 117 | 44121708-MW-B01 | MARKER, whiteboard, black | piece | 0 | 5 | 0 | 5 | 66.90 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 5 | 5 | 66.90 | 10.00 | 13.38 | 133.80 |
| 118 | 44121708-MW-B02 | MARKER, whiteboard, blue | piece | 0 | 5 | 0 | 5 | 66.90 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 5 | 5 | 66.90 | 10.00 | 13.38 | 133.80 |
| 119 | 44121708-MW-B03 | MARKER, whiteboard, red | piece | 0 | 5 | 0 | 5 | 66.90 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 5 | 5 | 66.90 | 10.00 | 13.38 | 133.80 |
| 120 | 44121708-MP-B01 | MARKER, permanent, black, bullet type | piece | 0 | 45 | 0 | 45 | 404.10 | 0 | 0 | 0 | 0 | 0.00 | 0 | 45 | 0 | 45 | 404.10 | 0 | 0 | 0 | 0 | 0.00 | 90.00 | 8.98 | 808.20 |
| 121 | 44121708-MP-B02 | MARKER, permanent, blue, bullet type | piece | 0 | 45 | 0 | 45 | 404.10 | 0 | 0 | 0 | 0 | 0.00 | 0 | 45 | 0 | 45 | 404.10 | 0 | 0 | 0 | 0 | 0.00 | 90.00 | 8.98 | 808.20 |
| 122 | 44121708-MP-B03 | MARKER, permanent, red, bullet type | piece | 0 | 45 | 0 | 45 | 404.10 | 0 | 0 | 0 | 0 | 0.00 | 0 | 45 | 0 | 45 | 404.10 | 0 | 0 | 0 | 0 | 0.00 | 90.00 | 8.98 | 808.20 |
| 123 | 44122104-PC-G01 | PAPER CLIP, vinyl/plastic coated, 33mm | box | 0 | 30 | 0 | 30 | 232.80 | 0 | 0 | 0 | 0 | 0.00 | 0 | 30 | 0 | 30 | 232.80 | 0 | 0 | 0 | 0 | 0.00 | 60.00 | 7.76 | 465.60 |
| 124 | 44122104-PC-J02 | PAPER CLIP, vinyl/plastic coated, 50mm | box | 0 | 30 | 0 | 30 | 413.40 | 0 | 0 | 0 | 0 | 0.00 | 0 | 30 | 0 | 30 | 413.40 | 0 | 0 | 0 | 0 | 0.00 | 60.00 | 13.78 | 826.80 |
| 125 | 44121706-PE-L01 | PENCIL, lead, with eraser | box | 0 | 6 | 0 | 6 | 124.74 | 0 | 5 | 0 | 5 | 103.95 | 0 | 6 | 0 | 6 | 124.74 | 0 | 5 | 0 | 5 | 103.95 | 22.00 | 20.79 | 457.38 |
| 126 | 44122037-RB-P10 | RING BINDER, plastic, 32mm | bundle | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 239.79 | 0.00 |
| 127 | 44122101-RU-B01 | RUBBER BAND, No. 18 | box | 0 | 4 | 0 | 4 | 400.20 | 0 | 0 | 0 | 0 | 0.00 | 0 | 4 | 0 | 4 | 400.20 | 0 | 0 | 0 | 0 | 0.00 | 8.00 | 100.05 | 800.40 |
| 128 | 44121905-SP-F01 | STAMP PAD, felt | piece | 0 | 10 | 0 | 10 | 349.50 | 0 | 0 | 0 | 0 | 0.00 | 0 | 5 | 0 | 5 | 174.75 | 0 | 0 | 0 | 0 | 0.00 | 15.00 | 34.95 | 524.25 |

| Item & Specifications | | | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | |
|-----------------------------------------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|------|-----------------------------|---------------------------------------|---------------------------|-----------|--|
| | | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | | | | Q4 AMOUNT | |
| 129 | 44121612-BL-H01 | BLADE, for general purpose cutter / utility knife | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0.00 | 0.00 | 14.82 | 0.00 | | |
| 130 | 44121612-CU-H01 | CUTTER/UTILITY KNIFE, for general purpose | piece | 0 | 30 | 0 | 30 | 1,002.90 | 0 | 0 | 0 | 0 | 0.00 | 0 | 30 | 0 | 30 | 1,002.90 | 0 | 0 | 0 | 0.00 | 60.00 | 33.43 | 2005.80 | | |
| 131 | 44103202-DS-M01 | DATING AND STAMPING MACHINE | piece | 0 | 10 | 0 | 10 | 4,539.60 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0.00 | 10.00 | 453.96 | 4539.60 | | |
| 132 | 44121619-PS-M01 | PENCIL SHARPENER, manual, single cutter head | piece | 5 | 1 | 0 | 6 | 1,216.02 | 0 | 5 | 0 | 5 | 1,013.35 | 0 | 0 | 0 | 0 | 0.00 | 0 | 5 | 0 | 5 | 1,013.35 | 16.00 | 202.67 | 3242.72 | |
| 133 | 44101602-PU-P01 | PUNCHER, paper, heavy duty | piece | 6 | 0 | 0 | 6 | 904.80 | 0 | 5 | 0 | 5 | 754.00 | 1 | 0 | 0 | 1 | 150.80 | 0 | 5 | 0 | 5 | 754.00 | 17.00 | 150.80 | 2563.60 | |
| 134 | 44121618-SS-S01 | SCISSORS, symmetrical | pair | 0 | 45 | 0 | 45 | 1,825.20 | 0 | 45 | 0 | 45 | 1,825.20 | 0 | 45 | 0 | 45 | 1,825.20 | 0 | 0 | 45 | 45 | 1,825.20 | 180.00 | 40.56 | 7300.80 | |
| 135 | 44121615-ST-S01 | STAPLER, standard type | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 45 | 0 | 45 | 6,318.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 45 | 45 | 6,318.00 | 90.00 | 140.40 | 12636.00 | |
| 136 | 44121615-ST-B01 | STAPLER, heavy duty, binder type | unit | 1 | 0 | 1 | 2 | 1,828.44 | 0 | 1 | 0 | 1 | 914.22 | 0 | 1 | 0 | 1 | 914.22 | 0 | 1 | 0 | 1 | 914.22 | 5.00 | 914.22 | 4571.10 | |
| 137 | 44121613-SR-P01 | STAPLE REMOVER, plier type | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 45 | 0 | 45 | 1,120.50 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 45.00 | 24.90 | 1120.50 | |
| 138 | 44121605-TD-T01 | TAPE DISPENSER, table top | piece | 0 | 5 | 0 | 5 | 321.00 | 0 | 15 | 0 | 15 | 963.00 | 0 | 5 | 0 | 5 | 321.00 | 0 | 0 | 15 | 15 | 963.00 | 40.00 | 64.20 | 2568.00 | |
| 139 | 44101602-PB-M01 | BINDING AND PUNCHING MACHINE, 50mm binding capacit | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 9534.72 | 0.00 | |
| 140 | 44101807-CA-C01 | CALCULATOR, compact | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 45 | 0 | 45 | 15,608.25 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 45.00 | 346.85 | 15608.25 | |
| 141 | 44101714-FX-M01 | FACSIMILE MACHINE | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5642.00 | 0.00 | |
| 142 | 44101601-PT-M01 | PAPER TRIMMER / CUTTING MACHINE, table top | unit | 1 | 0 | 0 | 1 | 9,297.60 | 0 | 1 | 0 | 1 | 9,297.60 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 9297.60 | 18595.20 | |
| 143 | 44101603-PS-M01 | PAPER SHREDDER | unit | 1 | 0 | 0 | 1 | 5,699.20 | 0 | 1 | 0 | 1 | 5,699.20 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2.00 | 5699.20 | 11398.40 | |
| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 144 | 44103109-BR-D05 | DRUM CART, BROTHER DR-3455, Black | Cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 6947.20 | 0.00 | |
| 145 | 44103105-BR-B04 | INK CART, BROTHER LC67B, Black | Cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 910.00 | 0.00 | |
| 146 | 44103105-BR-B05 | INK CART, BROTHER LC67HYBK, Black | Cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1601.60 | 0.00 | |
| 147 | 44103109-BR-D06 | Drum Cart, Brother DR-451CL,high yield 30000 pages | Cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 6760.00 | 0.00 | |
| 148 | 44103103-BR-B16 | Toner Cart, Brother TN-456 BLACK, high yield 6500 | Cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5080.40 | 0.00 | |
| 149 | 44103103-BR-C03 | Toner Cart, Brother TN-456 CYAN, high yield 6500 | Cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 8569.60 | 0.00 | |
| 150 | 44103103-BR-M03 | Toner Cart, Brother TN-456 MAGENTA, high yield | Cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 8569.60 | 0.00 | |
| 151 | 44103103-BR-Y03 | Toner Cart, Brother TN-456 YELLOW, high yield 6500 | Cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 8569.60 | 0.00 | |
| 152 | 44103103-SA-B03 | TONER CART, SAMSUNG ML-D2850B, Black | Cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5116.80 | 0.00 | |
| 153 | 44103105-CA-C04 | INK CART, CANON CL-741,Colored | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 989.04 | 0.00 | |
| 154 | 44103105-CA-C02 | INK CART, CANON CL-811, Colored | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1029.60 | 0.00 | |
| 155 | 44103105-CA-B04 | INK CART, CANON PG-740, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 754.00 | 0.00 | |
| 156 | 44103105-CA-B02 | INK CART, CANON PG-810, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 780.00 | 0.00 | |
| 157 | 44103105-EP-B17 | INK CART, EPSON C13T664100 (T6641), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 249.60 | 0.00 | |
| 158 | 44103105-EP-C17 | INK CART, EPSON C13T664200 (T6642), Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 249.60 | 0.00 | |
| 159 | 44103105-EP-M17 | INK CART, EPSON C13T664300 (T6643), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 249.60 | 0.00 | |
| 160 | 44103105-EP-Y17 | INK CART, EPSON C13T664400 (T6644), Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 249.60 | 0.00 | |
| 161 | 44103105-HP-B40 | Ink Cartridge, HP C2P04AA (HP62) Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 773.76 | 0.00 | |
| 162 | 44103105-HP-T40 | Ink Cartridge, HP C2P06AA (HP62) Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 950.56 | 0.00 | |
| 163 | 44103105-HP-B09 | INK CART, HP C9351AA, (HP21), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 795.60 | 0.00 | |
| 164 | 44103105-HP-T10 | INK CART, HP C9352AA, (HP22), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 920.40 | 0.00 | |
| 165 | 44103105-HP-P48 | Ink Cartridge, HP C9397A (HP72) 69ml Photo Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1996.80 | 0.00 | |
| 166 | 44103105-HP-C48 | Ink Cartridge, HP C9398A (HP72) 69ml Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1996.80 | 0.00 | |
| 167 | 44103105-HP-M48 | Ink Cartridge, HP C9399A (HP72) 69ml Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1996.80 | 0.00 | |

| Item & Specifications | | | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |
|-----------------------|-----------------|---------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|
| | | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | |
| 168 | 44103105-HP-Y48 | Ink Cartridge, HP C9400A (HP72) 69ml Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1996.80 | 0.00 |
| 169 | 44103105-HP-G48 | Ink Cartridge, HP C9401A (HP72) 69ml Gray | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1996.80 | 0.00 |
| 170 | 44103105-HP-B48 | Ink Cartridge, HP C9403A (HP72) 130ml Matte Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3016.00 | 0.00 |
| 171 | 44103105-HP-B17 | INK CART, HP CC643WA, (HP60), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 769.60 | 0.00 |
| 172 | 44103105-HP-T17 | INK CART, HP CC643WA, (HP60), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 915.20 | 0.00 |
| 173 | 44103105-HP-B35 | INK CART, HP CD887AA, (HP703), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 366.08 | 0.00 |
| 174 | 44103105-HP-T35 | INK CART, HP CD888AA, (HP703), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 366.08 | 0.00 |
| 175 | 44103105-HX-C40 | INK CART, HP CD972AA, (HP 920XL), Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 641.68 | 0.00 |
| 176 | 44103105-HX-M40 | INK CART, HP CD973AA, (HP 920XL), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 641.68 | 0.00 |
| 177 | 44103105-HX-Y40 | INK CART, HP CD974AA, (HP 920XL), Yellow, | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 641.68 | 0.00 |
| 178 | 44103105-HX-B40 | INK CART, HP CD975AA, (HP 920XL), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1346.80 | 0.00 |
| 179 | 44103105-HP-B20 | INK CART, HP CH561WA, (HP61), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 756.08 | 0.00 |
| 180 | 44103105-HP-T20 | INK CART, HP CH562WA, (HP61), Tricolor | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 931.84 | 0.00 |
| 181 | 44103105-HP-B49 | Ink Cartridge, HP CH565A (HP82) Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1944.80 | 0.00 |
| 182 | 44103105-HP-C49 | Ink Cartridge, HP CH566A (HP82) Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1539.20 | 0.00 |
| 183 | 44103105-HP-M49 | Ink Cartridge, HP CH567A (HP82) Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1539.20 | 0.00 |
| 184 | 44103105-HP-Y49 | Ink Cartridge, HP CH568A (HP82) Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1539.20 | 0.00 |
| 185 | 44103105-HX-B43 | INK CART, HP CN045AA, (HP950XL), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1786.72 | 0.00 |
| 186 | 44103105-HX-C43 | INK CART, HP CN046AA, (HP951XL), Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1326.00 | 0.00 |
| 187 | 44103105-HX-M43 | INK CART, HP CN047AA, (HP951XL), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1326.00 | 0.00 |
| 188 | 44103105-HX-Y43 | INK CART, HP CN048AA, (HP951XL), Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1326.00 | 0.00 |
| 189 | 44103105-HP-B36 | INK CART, HP CN692AA, (HP704), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 366.08 | 0.00 |
| 190 | 44103105-HP-T36 | INK CART, HP CN693AA, (HP704), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 366.08 | 0.00 |
| 191 | 44103105-HP-B33 | INK CART, HP CZ107AA, (HP678), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 366.08 | 0.00 |
| 192 | 44103105-HP-T33 | INK CART, HP CZ108AA, (HP678), Tricolor | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 366.08 | 0.00 |
| 193 | 44103105-HP-B42 | INK CART, HP CZ121A (HP685A), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 312.00 | 0.00 |
| 194 | 44103105-HP-C33 | INK CART, HP CZ122A (HP685A), Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 256.88 | 0.00 |
| 195 | 44103105-HP-M33 | INK CART, HP CZ123A (HP685A), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 256.88 | 0.00 |
| 196 | 44103105-HP-Y33 | INK CART, HP CZ124A (HP685A), Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 256.88 | 0.00 |
| 197 | 44103105-HP-T43 | Ink Cartridge, HP F6V26AA (HP680) Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 405.60 | 0.00 |
| 198 | 44103105-HP-B43 | Ink Cartridge, HP F6V27AA (HP680) Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 405.60 | 0.00 |
| 199 | 44103105-HP-C50 | Ink Cartridge, HP LOS51AA (HP955) Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 995.75 | 0.00 |
| 200 | 44103105-HP-M50 | Ink Cartridge, HP LOS54AA (HP955) Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 995.75 | 0.00 |
| 201 | 44103105-HP-Y50 | Ink Cartridge, HP LOS57AA (HP955) Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 995.75 | 0.00 |
| 202 | 44103105-HP-B50 | Ink Cartridge, HP LOS60AA (HP955) Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4956.60 | 0.00 |
| 203 | 44103105-HX-C48 | Ink Cartridge, HP LOS63AA (HP955XL) Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1212.64 | 0.00 |
| 204 | 44103105-HX-M48 | Ink Cartridge, HP LOS66AA (HP955XL) Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1212.64 | 0.00 |
| 205 | 44103105-HX-Y48 | Ink Cartridge, HP LOS69AA (HP955XL) Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1212.64 | 0.00 |
| 206 | 44103105-HX-B48 | Ink Cartridge, HP LOS72AA (HP955XL) Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1644.24 | 0.00 |
| 207 | 44103105-HP-C51 | Ink Cartridge, HP T6L89AA (HP905) Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 453.62 | 0.00 |

| Item & Specifications | | | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |
|-----------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|
| | | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | |
| 208 | 44103105-HP-M51 | Ink Cartridge, HP T6L93AA (HP905) Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 453.62 | 0.00 |
| 209 | 44103105-HP-Y51 | Ink Cartridge, HP T6L97AA (HP905) Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 453.62 | 0.00 |
| 210 | 44103105-HP-B51 | Ink Cartridge, HP T6M01AA (HP905) Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 741.28 | 0.00 |
| 211 | 44103112-EP-R05 | RIBBON CART, EPSON C13S015516 (#8750), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 77.43 | 0.00 |
| 212 | 44103112-EP-R07 | RIBBON CART, EPSON C13S015531 (S015086), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 736.32 | 0.00 |
| 213 | 44103112-EP-R13 | RIBBON CART, EPSON C13S015632, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 77.94 | 0.00 |
| 214 | 44103103-BR-B03 | TONER CART, BROTHER TN-2025, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2685.28 | 0.00 |
| 215 | 44103103-BR-B04 | TONER CART, BROTHER TN-2130, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1892.80 | 0.00 |
| 216 | 44103103-BR-B05 | TONER CART, BROTHER TN-2150, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2685.28 | 0.00 |
| 217 | 44103103-BR-B09 | TONER CART, BROTHER TN-3320, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3567.20 | 0.00 |
| 218 | 44103103-BR-B11 | TONER CART, BROTHER TN-3350, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5002.40 | 0.00 |
| 219 | 44103103-HP-B12 | TONER CART, HP CB435A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3380.00 | 0.00 |
| 220 | 44103103-HP-B14 | TONER CART, HP CB540A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3337.36 | 0.00 |
| 221 | 44103103-HP-B18 | TONER CART, HP CE255A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7332.00 | 0.00 |
| 222 | 44103103-HP-B21 | TONER CART, HP CE278A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3952.00 | 0.00 |
| 223 | 44103103-HP-B22 | TONER CART, HP CE285A (HP85A), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3432.00 | 0.00 |
| 224 | 44103103-HP-B23 | TONER CART, HP CE310A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2614.56 | 0.00 |
| 225 | 44103103-HP-C23 | TONER CART, HP CE311A, Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2542.80 | 0.00 |
| 226 | 44103103-HP-Y23 | TONER CART, HP CE312A, Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2542.80 | 0.00 |
| 227 | 44103103-HP-M23 | TONER CART, HP CE313A, Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2542.80 | 0.00 |
| 228 | 44103103-HP-B24 | TONER CART, HP CE320A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2916.16 | 0.00 |
| 229 | 44103103-HP-C24 | TONER CART, HP CE321A, Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3072.16 | 0.00 |
| 230 | 44103103-HP-Y24 | TONER CART, HP CE322A, Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3072.16 | 0.00 |
| 231 | 44103103-HP-M24 | TONER CART, HP CE323A, Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3072.16 | 0.00 |
| 232 | 44103103-HP-B25 | TONER CART, HP CE390A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 8476.00 | 0.00 |
| 233 | 44103103-HP-B26 | TONER CART, HP CE400A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 6900.40 | 0.00 |
| 234 | 44103103-HP-C26 | TONER CART, HP CE401A, Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 10193.04 | 0.00 |
| 235 | 44103103-HP-Y26 | TONER CART, HP CE402A, Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 10193.04 | 0.00 |
| 236 | 44103103-HP-M26 | TONER CART, HP CE403A, Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 10193.04 | 0.00 |
| 237 | 44103103-HP-B27 | TONER CART, HP CE410A, (HP305), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4201.60 | 0.00 |
| 238 | 44103103-HP-C27 | TONER CART, HP CE411A, (HP305), Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 6011.20 | 0.00 |
| 239 | 44103103-HP-Y27 | TONER CART, HP CE412A, (HP305), Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 6011.20 | 0.00 |
| 240 | 44103103-HP-M27 | TONER CART, HP CE413A, (HP305), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 6011.20 | 0.00 |
| 241 | 44103103-HP-B28 | TONER CART, HP CE505A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4466.80 | 0.00 |
| 242 | 44103103-HX-B28 | TONER CART, HP CE505X, Black, high cap | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7332.00 | 0.00 |
| 243 | 44103103-HP-B52 | Toner Cartridge, HP CF217A (HP17A) Black Laser Jet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3044.08 | 0.00 |
| 244 | 44103103-HP-B53 | Toner Cartridge, HP CF226A (HP26A) Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5787.60 | 0.00 |
| 245 | 44103103-HP-B55 | Toner Cartridge, HP CF280A, LaserJet Pro M401/M425 | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5200.00 | 0.00 |
| 246 | 44103103-HP-B51 | TONER CART, HP CF280XC, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 9004.32 | 0.00 |
| 247 | 44103103-HP-B56 | Toner Cartridge, HP CF281A (HP81A) Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 8606.00 | 0.00 |

| Item & Specifications | | | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |
|-----------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|
| | | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | |
| 248 | 44103103-HP-B57 | Toner Cartridge, HP CF283A (HP83A) LaserJet Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3241.70 | 0.00 |
| 249 | 44103103-HX-B51 | Toner Cartridge, HP CF283XC (HP83X) Black LJ | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4056.00 | 0.00 |
| 250 | 44103103-HP-B58 | Toner Cartridge, HP CF287A (HP87) Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 10051.00 | 0.00 |
| 251 | 44103103-HX-B52 | Toner Cartridge, HP CF325XC (HP25X) Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 13156.00 | 0.00 |
| 252 | 44103103-HP-B60 | Toner Cartridge, HP CF350A Black LJ | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2901.60 | 0.00 |
| 253 | 44103103-HP-C60 | Toner Cartridge, HP CF351A Cyan LJ | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2953.60 | 0.00 |
| 254 | 44103103-HP-Y60 | Toner Cartridge, HP CF352A Yellow LJ | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2953.60 | 0.00 |
| 255 | 44103103-HP-M60 | Toner Cartridge, HP CF353A Magenta LJ | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2953.60 | 0.00 |
| 256 | 44103103-HP-B61 | Toner Cartridge, HP CF360A (HP508A) Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7056.40 | 0.00 |
| 257 | 44103103-HP-C61 | Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 8846.24 | 0.00 |
| 258 | 44103103-HP-Y61 | Toner Cartridge, HP CF362A (HP508A) Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 8846.24 | 0.00 |
| 259 | 44103103-HP-M61 | Toner Cartridge, HP CF363A (HP508A) Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 8846.24 | 0.00 |
| 260 | 44103103-HP-B62 | Toner Cartridge, HP CF400A (HP201A) Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3429.78 | 0.00 |
| 261 | 44103103-HP-C62 | Toner Cartridge, HP CF401A (HP201A) Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4043.83 | 0.00 |
| 262 | 44103103-HP-Y62 | Toner Cartridge, HP CF402A (HP201A) Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4043.83 | 0.00 |
| 263 | 44103103-HP-M62 | Toner Cartridge, HP CF403A (HP201A) Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4043.83 | 0.00 |
| 264 | 44103103-HP-B63 | Toner Cartridge, HP CF410A (HP410A) black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4440.80 | 0.00 |
| 265 | 44103103-HX-B54 | Toner Cartridge, HP CF410XC (HP410XC) black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7441.20 | 0.00 |
| 266 | 44103103-HP-C63 | Toner Cartridge, HP CF411A (HP410A) cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5616.00 | 0.00 |
| 267 | 44103103-HX-C54 | Toner Cartridge, HP CF411XC (HP410XC) cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7472.40 | 0.00 |
| 268 | 44103103-HP-Y63 | Toner Cartridge, HP CF412A (HP410A) yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5616.00 | 0.00 |
| 269 | 44103103-HX-Y54 | Toner Cartridge, HP CF412XC (HP410XC) yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7472.40 | 0.00 |
| 270 | 44103103-HP-M63 | Toner Cartridge, HP CF413A (HP410A) magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 5616.00 | 0.00 |
| 271 | 44103103-HX-M54 | Toner Cartridge, HP CF413XC (HP410XC) magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7472.40 | 0.00 |
| 272 | 44103103-HP-B34 | TONER CART, HP Q2612A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3900.00 | 0.00 |
| 273 | 44103103-HP-B48 | TONER CART, HP Q7553A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4399.20 | 0.00 |
| 274 | 44103103-SA-B06 | TONER CART, SAMSUNG MLT-D101S, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3406.00 | 0.00 |
| 275 | 44103103-SA-B07 | TONER CART, SAMSUNG MLT-D103S, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2350.40 | 0.00 |
| 276 | 44103103-SA-B08 | TONER CART, SAMSUNG MLT-D104S, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2454.40 | 0.00 |
| 277 | 44103103-SA-B09 | TONER CART, SAMSUNG MLT-D105L, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3380.00 | 0.00 |
| 278 | 44103103-SA-B14 | TONER CART, Samsung MLT-D108S, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 2875.58 | 0.00 |
| 279 | 44103103-SA-B21 | TONER CART, Samsung MLT-D203E, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7259.20 | 0.00 |
| 280 | 44103103-SA-B18 | TONER CART, Samsung MLT-D203L, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3458.00 | 0.00 |
| 281 | 44103103-SA-B20 | TONER CART, Samsung MLT-D203U, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 6442.80 | 0.00 |
| 282 | 44103103-SA-B12 | TONER CART, SAMSUNG MLT-D205E, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 7321.14 | 0.00 |
| 283 | 44103103-SA-B05 | TONER CART, SAMSUNG MLT-D205L, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 3962.24 | 0.00 |
| 284 | 44103103-SA-B10 | TONER CART, SAMSUNG SCX-D6555A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 4066.40 | 0.00 |
| 285 | 44103103-BR-B15 | TONER CART, BROTHER TN-3478, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 6370.00 | 0.00 |
| 286 | 44103103-CA-B00 | TONER CART, CANON CRG 324 II | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 13399.36 | 0.00 |

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES

| Item & Specifications | | | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | |
|---------------------------------------------------------------|------------------|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|-----|-----------|------|-----|------|-----|------------|-----|-----|-----|-----|-----------|-----------------------------|---------------------------------------|---------------------------|--|
| | | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | | |
| 287 | 45121517-DO-C02 | DOCUMENT CAMERA, 8 MP | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 23623.60 | 0.00 | |
| 288 | 45111609-MM-P01 | MULTIMEDIA PROJECTOR | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 17472.00 | 0.00 | |
| FLAG OR ACCESSORIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 289 | 55121905-PH-F01 | PHILIPPINE NATIONAL FLAG | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 284.84 | 0.00 | |
| PRINTED PUBLICATIONS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 290 | 55101524-RA-H01 | HANDBOOK (RA 9184), 8th edition | book | 10 | 0 | 0 | 10 | 372.10 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 37.21 | 372.10 | |
| FIRE FIGHTING EQUIPMENT | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 291 | 46191601-FE-M01 | FIRE EXTINGUISHER, dry chemical | unit | 0 | 10 | 0 | 10 | 11,440.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 1144.00 | 11440.00 | |
| 292 | 46191601-FE-H01 | FIRE EXTINGUISHER, pure HCFC | unit | 0 | 5 | 0 | 5 | 28,066.25 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 5.00 | 5613.25 | 28066.25 | |
| CONSUMER ELECTRONICS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 293 | 52161535-DV-R01 | DIGITAL VOICE RECORDER | unit | 0 | 10 | 0 | 10 | 64,156.40 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 6415.64 | 64156.40 | |
| FURNITURE AND FURNISHINGS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 294 | 56101504-CM-B01 | MONOBLOC CHAIR, beige | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 303.68 | 0.00 | |
| 295 | 56101504-CM-W01 | MONOBLOC CHAIR, white | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 301.60 | 0.00 | |
| 296 | 56101519-TM-S01 | MONOBLOC TABLE, white | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1235.52 | 0.00 | |
| 297 | 56101519-TM-S02 | MONOBLOC TABLE, beige | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 1088.88 | 0.00 | |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 298 | 60121413-CB-P01 | CLEARBOOK, 20 Transparent pockets, A4 | piece | 0 | 30 | 0 | 30 | 1,111.20 | 0 | 0 | 0 | 0 | 0.00 | 0 | 30 | 0 | 30 | 1,111.20 | 0 | 0 | 0 | 0 | 0.00 | 60.00 | 37.04 | 2222.40 | |
| 299 | 60121413-CB-P02 | CLEARBOOK, 20 Transparent pockets, Legal | piece | 0 | 45 | 0 | 45 | 1,728.45 | 0 | 0 | 0 | 0 | 0.00 | 0 | 45 | 0 | 45 | 1,728.45 | 0 | 0 | 0 | 0 | 0.00 | 90.00 | 38.41 | 3456.90 | |
| 300 | 60121534-ER-P01 | ERASER, plastic/rubber | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 10 | 0 | 10 | 43.70 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 10.00 | 4.37 | 43.70 | |
| 301 | 60121524-SP-G01 | SIGN PEN, black | piece | 0 | 450 | 0 | 450 | 9,117.00 | 0 | 405 | 0 | 405 | 8,205.30 | 0 | 405 | 0 | 405 | 8,205.30 | 0 | 405 | 0 | 405 | 8,205.30 | 1,665.00 | 20.26 | 33732.90 | |
| 302 | 60121524-SP-G02 | SIGN PEN, blue | piece | 0 | 300 | 0 | 300 | 6,078.00 | 0 | 300 | 0 | 300 | 6,078.00 | 0 | 300 | 0 | 300 | 6,078.00 | 0 | 300 | 0 | 300 | 6,078.00 | 1,200.00 | 20.26 | 24312.00 | |
| 303 | 60121524-SP-G03 | SIGN PEN, red | piece | 0 | 150 | 0 | 150 | 3,039.00 | 0 | 150 | 0 | 150 | 3,039.00 | 0 | 150 | 0 | 150 | 3,039.00 | 0 | 150 | 0 | 150 | 3,039.00 | 600.00 | 20.26 | 12156.00 | |
| 304 | 60121124-WR-P01 | WRAPPING PAPER, kraft | pack | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 154.84 | 0.00 | |
| SOFTWARE | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 43231513-SFT-001 | Business function specific software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 29 | 0 | 0 | 29 | 725,000.00 | 0 | 0 | 0 | 0 | 0.00 | 29.00 | 25000.00 | 725000.00 | |
| 2 | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 3 | 43232004-SFT-003 | Computer game or entertainment software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 4 | 43232107-SFT-004 | Content authoring and editing software | license | 17 | 0 | 0 | 17 | 510,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 17.00 | 30000.00 | 510000.00 | |
| 5 | 43232202-SFT-005 | Content management software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6 | 43232304-SFT-006 | Data management and query software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 7 | 43232402-SFT-007 | Development software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 8 | 43232505-SFT-008 | Educational or reference software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 9 | 43232603-SFT-009 | Industry specific software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10 | 43232701-SFT-010 | Network applications software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 11 | 43232802-SFT-011 | Network management software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 12 | 43232905-SFT-012 | Networking software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 13 | 43233004-SFT-013 | Operating environment software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 14 | 43233205-SFT-014 | Security and protection software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 55 | 0 | 0 | 55 | 110,000.00 | 0 | 0 | 0 | 0 | 0.00 | 55.00 | 2000.00 | 110000.00 | |
| 15 | 43233405-SFT-015 | Utility and device driver software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | |

| Item & Specifications | | | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------|-----|-----|------------|-----------|-------|-----|------|------|-----------|------|-----|------|------|-----------|-----|-----|-----|-----------------------------|---------------------------------------|---------------------------|-----------|-----------|--|
| | | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | | | | Q4 | Q4 AMOUNT | |
| 16 | 43233501-SFT-016 | Information exchange software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 40101701-AC-W01 | Air Conditioning Unit, Window Inverter Type | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 2 | 40101701-AC-S01 | Air Conditioning Unit, Split Type | | | 1 | 1 | 50,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 50000.00 | 50000.00 | | |
| 3 | 44111905-WB-N01 | White Board | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 4 | 44111911-WB-D01 | White Board, Digital | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 5 | 52161505-TV-S01 | SMART Television | | 1 | | 1 | 50,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 50000.00 | 50000.00 | | |
| 6 | 52161520-MC-M01 | Microphone | | 1 | | 1 | 1,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 1000.00 | 1000.00 | | |
| 7 | 52161512-SP-K01 | Speakers | | 1 | | 1 | 50,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 50000.00 | 50000.00 | | |
| 8 | 32101514-AM-P01 | Amplifier | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 9 | 52161517-EQ-E01 | Equalizer | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 10 | 46171615-HD-C01 | HD Camera | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 11 | 45121504-DS-C01 | DSLR Camera | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 12 | 45121516-VH-C01 | HD Video Camera | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 13 | 45121506-VC-C01 | Video Conference Equipment | | 1 | | 1 | 20,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 20000.00 | 20000.00 | | |
| 14 | 39112102-LB-B01 | LED bulb | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 15 | 43212104-PI-M01 | PRINTER, Inkjet, Monochrome | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 16 | 43212104-PI-C01 | PRINTER, Inkjet, Color | | 1 | | 1 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 0.00 | 0.00 | | |
| 17 | 43212105-PP-001 | Portable Printer | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 18 | 43211509-AT-001 | Android Tablet | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 19 | 43222610-HS-001 | Hub/Switches | | 1 | | 1 | 10,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 10000.00 | 10000.00 | | |
| 20 | 43222609-NR-001 | Network Routers | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 21 | 43222640-WA-P01 | Wireless Access Point | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 22 | 43211711-SF-001 | Scanner, Flatbed | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 23 | 45111601-WP-P01 | Wireless Pointing Device / Laser Pointer | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 24 | 81112306-MF-P01 | Multi Function PRINTER | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 25 | 39121011-UP-S01 | UNINTERRUPTIBLE POWER SUPPLY (UPS) | | 3 | | 3 | 150,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 3.00 | 50000.00 | 150000.00 | | |
| 26 | 43191501-MP-001 | Mobile Phone | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 27 | 43211711-SC-D01 | Scanner, Colored, Double sided, feeder type | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 28 | 53121601-GB-001 | GO BAG, for disaster relief, rescue operations | | 45 | | 45 | 135,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 45.00 | 3000.00 | 135000.00 | | |
| 29 | 60104701-SP-001 | Solar Panel | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 30 | 46161604-LV-L01 | Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations) | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 31 | 26111607-CC-S01 | Charge Controller and DC Inverter for Solar Panel | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 32 | 46181502-BF-V01 | Bullet proof vest | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 33 | 25172502-WW-001 | Wheels, _____ (type of vehicle) | | 8 | | 8 | 0.00 | | | | 0 | 0.00 | 8 | | 8 | 0.00 | | | | | 0 | 0.00 | 16.00 | 0.00 | 0.00 | | |
| 34 | 40161513-FF-001 | Fuel Filters | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 35 | 48101710-DW-F01 | Drinking Water/ Fountain | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 36 | 26111729-AB-001 | Auto Battery | | 2 | | 2 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 2.00 | 0.00 | 0.00 | | |


| Item & Specifications | | | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year | | |
|-----------------------|--|------------------------------------------------------------|-----------------|------------------------------|-----|-----|------|------------|-------|-----|------|----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----------------------------|---------------------------------------|---------------------------|-----------|-----------|
| | | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | | | | Q4 | Q4 AMOUNT |
| 37 | | Re-writable Compact Disk | piece | 100 | | | 100 | 800.00 | | | | 0 | 0.00 | | 100 | | 100 | 800.00 | | | 0 | 0.00 | 200.00 | 8.00 | 1600.00 | |
| | | Laser Printer Toners / Ink (Cyan, Magenta, Yellow & Black) | unit | 85 | | | 85 | 229,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 85.00 | 2700.00 | 229500.00 | |
| | | Bond Paper (Blue / Green) A4 | reams | 2 | | | 2 | 800.00 | | | | 0 | 0.00 | | 2 | | 2 | 800.00 | | | 0 | 0.00 | 4.00 | 400.00 | 1600.00 | |
| | | Plastic Folder (Yellow) Legal | piece | 10 | | | 10 | 350.00 | 10 | | | 10 | 350.00 | | 10 | | 10 | 350.00 | | 10 | 10 | 350.00 | 40.00 | 35.00 | 1400.00 | |
| | | Plastic Folder (Blue) Legal | piece | 10 | | | 10 | 350.00 | 10 | | | 10 | 350.00 | | 10 | | 10 | 350.00 | | 10 | 10 | 350.00 | 40.00 | 35.00 | 1400.00 | |
| | | Plastic Folder (Pink) Legal | piece | 10 | | | 10 | 350.00 | 10 | | | 10 | 350.00 | | 10 | | 10 | 350.00 | | 10 | 10 | 350.00 | 40.00 | 35.00 | 1400.00 | |
| | | Plastic Folder (Green) Legal | piece | 10 | | | 10 | 350.00 | 10 | | | 10 | 350.00 | | 10 | | 10 | 350.00 | | 10 | 10 | 350.00 | 40.00 | 35.00 | 1400.00 | |
| | | Plastic Folder (Purple) Legal | piece | 10 | | | 10 | 350.00 | 10 | | | 10 | 350.00 | | 10 | | 10 | 350.00 | | 10 | 10 | 350.00 | 40.00 | 35.00 | 1400.00 | |
| | | Head Gear (Hard Hat) | piece | 2 | | | 2 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 2.00 | 0.00 | 0.00 | |
| | | Bush Jacket | piece | 2 | | | 2 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 2.00 | 0.00 | 0.00 | |
| | | Working Gloves (Cotton) | set | 2 | | | 2 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 2.00 | 0.00 | 0.00 | |
| | | Safety Shoes | set | 2 | | | 2 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 2.00 | 0.00 | 0.00 | |
| | | Disinfecting / Sanitizer Box | unit | 10 | | | 10 | 15,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 10.00 | 1500.00 | 15000.00 | |
| | | Specialty Paper | pack | 10 | | | 10 | 1,000.00 | 10 | | | 10 | 1,000.00 | 10 | | | 10 | 1,000.00 | 10 | | 10 | 1,000.00 | 40.00 | 100.00 | 4000.00 | |
| | | Server unit | unit | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | 1 | 1 | 340,000.00 | 1.00 | 340000.00 | 340000.00 | |
| | | Firewall Subscription | license | | | | 0 | 0.00 | | | | 0 | 0.00 | | 1 | | 1 | 50,000.00 | | | 0 | 0.00 | 1.00 | 50000.00 | 50000.00 | |
| | | Fully Loaded 24 Ports Patch Panel | piece | | 4 | | 4 | 8,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 4.00 | 2000.00 | 8000.00 | |
| | | SATA/SSD/SAS Hard disk drive | piece | | 4 | | 4 | 60,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 4.00 | 15000.00 | 60000.00 | |
| | | Disposable Face Mask | book | 225 | | | 225 | 24,750.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 225 | 225 | 24,750.00 | 450.00 | 110.00 | 49500.00 |
| | | Face Shield | piece | 50 | | | 50 | 23,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 50.00 | 470.00 | 23500.00 | |
| | | Meals Ready to Eat (MRE) | piece | 90 | | | 90 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 90.00 | 0.00 | 0.00 | |
| | | kn95 / kf94 | unit | 1000 | | | 1000 | 26,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 1,000.00 | 26.00 | 26000.00 | |
| | | Network Tools (Cables Ties, RJ45, cable organizer, etc.) | piece | | 1 | | 1 | 25,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 1.00 | 25000.00 | 25000.00 | |
| | | Exhaust fan for server room | piece | | 1 | | 1 | 1,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 1.00 | 1500.00 | 1500.00 | |
| | | Heavy Floor Polisher | unit | | 1 | | 1 | 25,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 1.00 | 25000.00 | 25000.00 | |
| | | Vacuum Cleaner | unit | | 1 | | 1 | 7,000.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | 0 | 0.00 | 1.00 | 7000.00 | 7000.00 | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |
|-------------------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | |
| Portable Vacuum Cleaner for IT equipment | piece | | 1 | | 1 | 3,500.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 1.00 | 3500.00 | 3500.00 |
| A. TOTAL | | | | | | | | | | | | | | | | | | | | | | P | | 4,728,290.68 |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL) | | | | | | | | | | | | | | | | | | | | | | P | | 472,829.07 |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) | | | | | | | | | | | | | | | | | | | | | | P | | - |
| D. GRAND TOTAL (A + B+ C) | | | | | | | | | | | | | | | | | | | | | | P | | 5,201,119.75 |
| E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words: | | | | | | | | | | | | | | | | | | | | | | | | |

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: 

 MARIA LOURDES M. SOTO
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available: Approved by: 

 AGNES F. BENGCO
 Accountant / Budget Officer



 GEN. JESS G. ESTOESTA, PRES & CEO
 Head of Office/Agency

Date Prepared: AUGUST 26, 2021