



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9939219  
**Procuring Entity** DBP LEASING CORPORATION  
**Title** LEASE OF TELECOMMUNICATION LOCAL LINES  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	TOR NO. 2023-06-004	<b>Status</b>	<b>Closed</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b>	Telecommunications Provider		
<b>Approved Budget for the Contract:</b>	PHP 52,000.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	3 Year/s		
<b>Client Agency:</b>		<b>Date Published</b>	14/07/2023
<b>Contact Person:</b>	Donisa L. Bacalan Marketing Assistant/BAC Secretariat 2nd Floor Pacific Star Building Sen. Gil J. Puyat Ave. cor. Makati Ave. Makati City Metro Manila Philippines 1200 63-2-09195699711  dlbacalan@dbp-leasing.ph	<b>Last Updated / Time</b>	14/07/2023 00:00 AM
		<b>Closing Date / Time</b>	24/07/2023 17:00 PM

#### Description

##### PROJECT DESCRIPTION

Lease of communication local lines for minimum of three (3) years

##### A. OBJECTIVE/S

To lease communication system for DBP Leasing Corporation for at least three (3) years

##### B. DURATION OF THE PROJECT

Minimum of three (3) years and renewable thereafter

##### C. SERVICES TO BE PERFORMED

The winning supplier will provide communication local line composed of twenty-six (26) lines and one (1) extension line to be used by DBP Leasing Corporation in its office located at 2ND Floor, Pacific Star Building Sen. Gil J Puyat Avenue corner Makati Avenue Makati City.

Deployment of local lines shall be done in tranches with no additional installation fee.

##### D. DESCRIPTION / TECHNICAL REQUIREMENTS

- 1) Each local line can transfer calls within office
- 2) Each local line can pick up calls from other local lines when user not available
- 3) Each local line can access outgoing and incoming calls
- 4) Integration of existing extension lines into local lines.
- 5) Additional local line may be requested from the supplier
- 6) No minimum required number of local line for the additional installation
- 7) Charges for the additional local line should be the same with the monthly charges on the original lines
- 8) No additional installation costs for the additional local lines installed in tranches
- 9) Additional handset price should be same as the initial cost per unit

#### E. SCOPE OF WORK

- Deploy telecommunication expert in case telephone lines are not working within 24 hours upon breakdown
- At least 6-month warranty for the handsets
- Provide all necessary handsets to be used to be owned by DBP Leasing Corp.
- Servicing units and telephone lines during breakdown
- Troubleshooting and support services to minimize number of faults occurring in the equipment and network
- Monitor managed endpoints to detect and address any network downtime

#### F. JUSTIFICATION/OTHERS (Special Instructions)

- Local lines to be provided should be locked from access to NDD and IDD calls
- Abovementioned budget includes installation fee and handsets to be provided
- This procurement shall be guided by appropriate regulations of GPPB (Government Procurement Policy Board) see attached.

#### G. PROCUREMENT MODE

Small Value Procurement (53.9)

#### H. SOURCE OF FUND

Telephone & Postage

#### I. TERMS OF PAYMENT

Payment is fifteen (15) days after the delivery and acceptance (if statement of Account, Sales Invoice and/or Delivery Receipts are provided upon delivery only)

Interested supplier/service provider is required to submit the following documents:

1. Valid and current Mayor's Permit/Business Permit
2. PhilGEPS Registration Number
3. Tax Clearance and Tax Identification Number
4. Omnibus Sworn Statement
5. Certification of Completion / Satisfactory Performance  
(if supplier has previously been awarded by DBP or any of its subsidiaries of a similar contract

**Created by** Donisa L. Bacalan

**Date Created** 13/07/2023

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