



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9945529
Procuring Entity DBP LEASING CORPORATION
Title PRINTING AND DELIVERY OF PROPERTY TAG (STICKER)
Area of Delivery Metro Manila

Solicitation Number:	TOR NO. 2023-06-005	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Printing Services		
Approved Budget for the Contract:	PHP 35,000.00	Document Request List	18
Delivery Period:	15 Day/s		
Client Agency:		Date Published	17/07/2023
Contact Person:	Donisa L. Bacalan Marketing Assistant/BAC Secretariat 2nd Floor Pacific Star Building Sen. Gil J. Puyat Ave. cor. Makati Ave. Makati City Metro Manila Philippines 1200 63-2-09195699711 dlbacalan@dbp-leasing.ph	Last Updated / Time	17/07/2023 00:00 AM
		Closing Date / Time	25/07/2023 01:00 AM

Description

A. PROJECT DESCRIPTION

The DBP Leasing Corp (DBPLC) shall procure the printing and delivery of new Property Tags/Sticker. The change of property tags is to conform with DBPLC's intention to clearly identify assets for maintenance and operational purposes; to include a space for property code; and to track equipment and prevent theft.

DBPLC is in need of a qualified supplier to undertake the supply and delivery of the said item described hereunder.

*items not available in DBM-PS

B. MODE OF PROCUREMENT

Small Value Procurement of Goods

C. DESCRIPTIONS / TECHNICAL SPECIFICATIONS

ITEMS

Property Tag / Sticker

Specifications:

Size: 3.5 x 3.5 inches

Print: 3 Colors: Red, Navy Blue and Royal Blue
One-side print, Glossy
Face Material: 100microns; PVC Vinyl Film
Adhesive: Permanent, Self-adhesive and water resistant, Solvents Resistant, Weatherproof, and Outdoor durable
Ink: Non-fading eco-solvent ink and with overlay Lamination
Code space: Matte-finish, Printable/Smudge Proof; can use waterproof permanent pen that writes on any surface
Sticker Control Number: DBPLC0001 to DBPLC1000 Individually encoded.

QUANTITY
1,000 pcs

TOTAL AMOUNT
Php 35,000.00

See attached design for reference. Follow special instructions below.

D. PLACE OF DELIVERY

2/F Pacific Star Building, Sen. Gil J. Puyat Avenue corner Makati Avenue, Makati City

E. DELIVERY PERIOD

All items must be delivered within 15 working days after the issuance of Notice of Award, and Purchase Order.

F. SOURCE OF FUND

Company Operating Budget (COB) OG-Printing Services

G. TERMS OF PAYMENT

No Downpayment / Full Payment 7 working days after delivery and acceptance.

OTHERS (Special Instructions)

- High Resolution copy of sticker template will be sent through email
- Approval of sample prior to mass production
- Incorrect printed details, design errors, or any other related issues found in the final printing should be subject to revision at no extra cost
- Winning bidder shall ensure the privacy and security of any and all information, and shall sort, use, and dispose in accordance with the R.A 10173 otherwise known as the "Data Privacy Act of 2012", its IRR; and applicable issuance issued by the National Privacy Commission (NPC).

Interested supplier/service provider is required to submit the following documents:

1. Valid and current Mayor's Permit/Business Permit
2. PhilGEPS Registration Number

Created by Donisa L. Bacalan

Date Created 14/07/2023

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